TOWN OF SWANZEY

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Board of Selectmen Meeting Agenda

Whitcomb Hall, 17 Main Street

September 16, 2026

1. Call to Order – 5:30 p.m.

2. Pledge of Allegiance

3. Consideration of Meeting Minutes
   A. Regular Meeting: September 8, 2026 (A.M and P.M Sessions)
   B. Nonpublic Session(s): September 8, 2026 Session 1

4. Consent Agenda
   A. Payroll Manifest (Week of 9th and 16th)
   B. Accounts Payable Manifest (Week of 9th and 16th)

5. Public Input

6. Appointments
   A. Ann Heffernon- Swanzey Governance Committee Ad Hoc Subcommittee
   B. Josh Whipple- Recycling Center Department Update

7. Consideration of New Business
   A. 2026 MS-535
   B. Trunk or Treat – Consideration of Selectboard Vehicle Sponsorship

8. Consideration of Old Business

9. Administrative Update
   A. August Staff Monthly Reports

10. Any Other Business

11. Correspondence
    A. Letter from Love Thy Neighbor

12. Public Input

13. Non-public session pursuant to RSA 91-A:3 II as needed

14. Adjournment

Agenda items and times are tentative and subject to change – they are provided for informational purposes only

UPCOMING AGENDA ITEMS AND MEETINGS

September 23 Board of Selectmen Meeting
October 7 Board of Selectmen Meeting
October 21 Board of Selectmen Meeting

CURRENT EMPLOYMENT OPPORTUNITIES:

- Finance Director – Full-time position End Date: Open until filled.
- Town Administrator – Full-time position End Date: Open until filled.
- Detective - Full time and/or Part time Posting Date: Nov 12, 2019, 03:08 PM End Date: Open until filled
- Police Officers o Posting Date: Dec 30, 2024, 03:08 PM End Date: Open until filled
- On-Call Firefighters and EMTs positions Posting Date: 03-04-2025 End Date: Open until filled

PENDING BOARD MATTERS / PROJECTS

Online Building Permit and Code Enforcement software – We are LIVE! The Building Inspector will hold a training session for applicants to learn the new process of online permitting – TBA shortly! Here is a link to apply for permits online! https://app.govoutreach.com/swanzeytownnh/public/permits/

- Re-design of Town Website – Currently in the MIGRATION stage and is scheduled to go live September 1,2026.
- **Fire Station 2 Project:** The project is close to completion, the fire department has moved in and is planning an open house on Saturday October 10,2026.
- **Swanzey Lake Dam** – Engineering design work is underway and will continue throughout the summer months.
- **Christian Hill Road Bridge Replacement** – Work is pending due to NEPA review which was completed in December. Design work has been progressing well but slowly. Current hold up is with the Division of Historical Resources regarding historic mitigation. Hoyle Tanner has provided a scope of work and cost for design, which will be 100% funded by NHDOT as a mitigation project. The construction is scheduled to go out early 2027 with construction to begin 2027.
- **NHDOT Rt. 32 Bridge** over Martin Brook and Dry Hydrant – Progress is slow, continuing to work with DOT and DuBois & King. Bidding for construction is now scheduled to go out in 2027, construction likely in late 2027.
- **Wastewater Treatment Plant Study** – The recent engineering study identified significant deficiencies at the existing wastewater treatment facility and concluded that the Town must either build new plant or connect to the City of Keene Wastewater Treatment Plant. After review, the Town's Water and Wastewater Advisory Committee recommended decommissioning the current West Swanzey facility and conveying wastewater to Keene as the most cost-effective long-term solution that would also support future growth and reduce operational costs. The Select Board unanimously approved moving forward with this plan. The Committee also found that the current

billing structure is outdated and that rate adjustments are necessary to address rising operating expenses, future infrastructure needs, and ensure a more equitable system for users.